

WHAT MAKES A GREAT DOSSIER?



Association for Career &
Technical Education

WHERE DO I START?

- Read the guidelines

OKACTE AWARDS PROGRAM

How is the Awards Program broken down?

- **Excellence Awards**—These are ACTE awards and state winners will compete at the regional level. If they win at the regional level, they will move on to compete at the national level.
- **OATC Awards**—These are state-only awards and are not associated with ACTE Excellence awards. There are no further rounds.

ACTE EXCELLENCE AWARDS

- Teacher of the Year
- Administrator of the Year
- New Teacher of the Year
- Postsecondary Professional of the Year
- Teacher Educator of the Year
- Career Counseling and Career Development Professional of the Year
- Carl Perkins Community Service Award
- Lifetime Achievement

TEACHER OF THE YEAR

Purpose

This award recognizes the finest career and technical teachers at the middle/secondary school level who have demonstrated innovation in the classroom, commitment to their students, and dedication to improving CTE in their institutions and communities.

Eligibility

All candidates must be classroom/laboratory CTE teachers at the middle/secondary school level and have at least 5 years of teaching experience at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the regional level.

Criteria

Candidates will be evaluated on the following criteria:

- a) Contributions to student success
- b) Innovations in CTE
- c) Leadership in the local or greater CTE community

All candidates must demonstrate at least one best practice in CTE as outlined in the [High-Quality CTE Framework](#) to be eligible for the award. For more information on how nominations will be scored, please see the [ACTE Member Awards Scoring Rubric](#).

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

- A. Description of Candidate's Qualifications for the Award
- B. One (1) Letter of Support
- C. Photo/Headshot
- D. Interview (at regional and national levels)

See below for more information on each component.

A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

1. How has the candidate contributed to implementing high-quality CTE programs that ensure student success? **Please refer to the High Quality CTE Framework as a guide/reference.** (Ex. development of standards-aligned and integrated curriculum; contributions that resulted in student achievements, opportunities, and innovations; CTISO successes; etc.) (500 words max)
2. How has the candidate demonstrated innovation in CTE? (Ex. improvements implemented to the program or institution; new activities or initiatives spearheaded; creative or cutting-edge classroom practices) (500 words max)
3. How has the candidate demonstrated leadership in improving CTE and/or student opportunities in the local or greater CTE community? (Ex. activities conducted with community leaders, business & industry partners, fellow educators, or ACTE and other organizations) (500 words max)

B. Letter of Support

Each nomination should include one (1) letter of support recommending the candidate as relates to the above areas. Please submit a letter from one of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a professional photo or headshot of the candidate. The photos should be digital, high resolution (at least 300 dpi), and submitted in .jpg format. Files 2MB or larger are preferred. (Note: photographs will be used for publicity purposes only.)

D. Interview (for region and national awards)

Candidates selected for regional consideration may undergo a brief interview with their regional awards committee in the spring. All national finalists will conduct a phone interview with the national awards committee in the fall. Candidates will be notified of the interview schedule and process after submission of their nomination.

Nominations should be submitted electronically on the ACTE Awards Portal by **your state's deadline**. Candidates for the ACTE Excellence Awards may nominate themselves for an award or be nominated by a third party. States must choose and submit their winners for regional consideration by **March 1**. National winners will be selected by the ACTE Awards Committee. Region and national winners will be recognized at the ACTE Awards Banquet during CareerTech VISION. *Winning candidates permit ACTE to use and edit the content of the application for promotional activities. Non-winning candidates may be re-nominated for the same or another Excellence Award the following year. Winning candidates at the national level may not be nominated for the same or another national ACTE Excellence Award within 3 years of their win.*

Are you the best in CTE? Do you know someone who is?

To learn more and submit a nomination, visit www.acteonline.org/awards

NOTICE The same rubric is used for:
 Teacher of the Year
 Administrator of the Year
 Postsecondary Teacher of the Year
 New Teacher of the Year

WHY?
 Rubrics were changed to better suit the specific areas.

NOTICE The change in the percentages.

Excellence Award

Rubric: Teacher of the Year, Administrator of the Year, Postsecondary Teacher of the Year, New Teacher of the Year

	0 Not Met	1-3 Novice	4-6 Proficient	7-9 Expert	10 Distinguished
<p>Performance Indicator: High-quality CTE strategies</p> <p>The High-Quality CTE Framework is used to formatively assess the various components of CTE programming. Please use the High-Quality CTE Framework to select an indicator that best describes how the candidate has supported student success through their work as a CTE professional. Please refer to the High-Quality CTE Framework as a guide/reference. (Ex. sequencing and articulation; work-based learning opportunities; ensuring access and equity to CTE programs) (500 words max)</p>	The candidate's application describes no implementation of high-quality CTE strategies.	The candidate's application describes limited implementation of high-quality CTE strategies.	The candidate's application describes some implementation of high-quality CTE strategies that impact on student success.	The candidate's application describes significant-high-quality CTE accomplishments that have impacted CTE student success.	The candidate's application describes exceptional-high-quality CTE accomplishments that have substantially impacted CTE student success.
<p>Performance Indicator: Innovations in CTE</p> <p>Innovation has been defined as implementing big and small ideas that are novel and impactful. How has the candidate demonstrated innovation in CTE in their role? (500 words max)</p>	The candidate's application describes practices that are redundant of work already being done, with no real innovation demonstrated in the CTE role.	The candidate's application describes mostly practices that are redundant, with few innovations or examples of creativity in their CTE role.	The candidate's application describes some creative and innovative practices in their CTE role.	The candidate's application describes a high level of creativity and innovative practices in their CTE role.	The candidate's application describes an exceptional level of creativity and innovative practices that extend beyond their CTE role.
<p>Performance Indicator: Leadership within the local or greater CTE community</p> <p>How has the candidate demonstrated leadership to improve opportunities, programming, advocacy, and/or partnerships within the CTE community? (Ex. activities conducted with community)</p>	The candidate's application describes no leadership activities that have impacted the CTE community.	The candidate's application describes few leadership activities and minimal to no impact within the CTE community.	The candidate's application describes some leadership activities with a small impact within the CTE community.	The candidate's application describes a high level of leadership and significant impact within the CTE community.	The candidate's application describes an exceptional level of leadership and substantial impact within the CTE community.

NOTICE

- A new Performance Indicator was added: Inclusion, Access, Equity, or Diversity
- The percentage for the interview portion is now only 10-percent (10%) of the total

leaders, business & industry partners, fellow educators, any level of ACTE, and/or other related stakeholder activities). (500 words max)					
Performance Indicator: Inclusion, Access, Equity, or Diversity (IAED) How well has this partnership integrated strategies to address one or more of the following: Inclusion, Access, Equity, or Diversity (IAED)?	The application demonstrates no integration of IAED strategies.	The application demonstrates minimal integration of IAED strategies.	The application demonstrates some integration of IAED strategies.	The application demonstrates a high level of integration of IAED strategies.	The application demonstrates an exceptional level of integration of IAED strategies.
	0 Not Met	1-3 Novice	4-6 Proficient	7-9 Expert	10 Distinguished
Interview	The candidate did not complete the interview.	The candidate minimally addresses the interview questions and does not add to the information provided in the written application.	The candidate addresses the interview questions clearly and shares some information to enhance the written application.	The candidate addresses the interview questions at an advanced level, that's clear and concise. The candidate also adds information that significantly enhances the written application.	The candidate exceptionally addresses the interview questions, with clear, concise, and passionate responses. The candidate also shares information, not in the written application, that provides a comprehensive view of the candidate's work in CTE.
Total Points Available: 50					

QUESTIONS ABOUT TEACHER OF THE YEAR

OR

THE COMBINED RUBRIC?

A decorative graphic consisting of several parallel white lines of varying lengths, slanted diagonally from the bottom right towards the top right, located in the lower right quadrant of the slide.

ADMINISTRATOR OF THE YEAR

- Utilizes the combined rubric for scoring
- Questions about Administrator of the Year?

Purpose

This award recognizes administrative CTE professionals at the school, district, county, state, or federal level who have demonstrated leadership in ensuring teacher and student success and have made significant contributions toward innovative, unique, and effective career and technical education programs.

Eligibility

All candidates must be employed as CTE administrators, program specialists, coordinators, federal or state Department of Education professionals, or other administrative professionals at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the regional level.

Criteria

Candidates will be evaluated on the following criteria:

- Contributions to teacher and student success
- Innovations in CTE
- Leadership in the local or greater CTE community

All candidates must demonstrate at least one best practice in CTE as outlined in the [High-Quality CTE Framework](#) to be eligible for the award. For more information on how nominations will be scored, please see the [ACTE Member Awards Scoring Rubric](#).

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

- Description of Candidate's Qualifications for the Award
- One (1) Letter of Support
- Photo/Headshot
- Interview (at regional and national levels)

See below for more information on each component.

A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

- How has the candidate contributed to implementing high-quality CTE programs in his/her institution, district, or county that ensure student and teacher success? **Please refer to the High Quality CTE Framework as a guide/reference.** (Ex. development of standards-aligned and integrated curricula, contributions that resulted in student achievements/opportunities, teacher development and performance, and improvements to facilities) (500 words max)
- How has the candidate demonstrated innovation in CTE? (Ex. improvements implemented to programs or institutions, new activities or initiatives spearheaded) (500 words max)
- How has the candidate demonstrated leadership in improving CTE and enhancing student opportunities in the local or greater CTE community? (Ex. activities conducted with community leaders, business & industry partners, fellow educators, or ACTE and other organizations) (500 words max)

B. Letter of Support

Each nomination should include one (1) letter of support recommending the candidate as relates to the above areas. Please submit a letter from one of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a professional photo/headshot of the candidate. Photos should be digital, high resolution (at least 300 dpi), and submitted in .jpg format. Files 2MB or larger are preferred. (Note: photographs will be used for publicity purposes only.)

D. Interview (for region and national awards)

Candidates selected for region consideration may undergo a brief interview with their region awards committee in the spring. All national finalists will conduct a phone interview with the national awards committee in the fall. Candidates will be notified of the interview schedule and process after submission of their nomination.

Nominations should be submitted electronically on the ACTE Awards Portal by **your state's deadline**. Candidates for the ACTE Excellence Awards may nominate themselves for an award or be nominated by a third party. States must choose and submit their winners for regional consideration by **March 1**. National winners will be selected by the ACTE Awards Committee. Region and national winners will be recognized at the ACTE Awards Banquet during CareerTech VISION. *Winning candidates permit ACTE to use and edit the content of the application for promotional activities. Non-winning candidates may be re-nominated for the same or another Excellence Award the following year. Winning candidates at the national level may not be nominated for the same or another national ACTE Excellence Award within 3 years of their win.*

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COUNSELING AND CAREER DEVELOPMENT PROFESSIONAL AWARD

ACTE Counseling and Career Development Award

Purpose

This award recognizes school counselors and career development professionals who have demonstrated commitment to connecting students with opportunities for success, shown innovation in career exploration and development and have advocated for CTE as a viable option for all students.

Eligibility

All candidates must be employed as school counselors and/or career development professionals at initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the regional level.

Criteria

Candidates will be evaluated on the following criteria:

- a) Contributions to student success
- b) Innovations in career exploration and development
- c) Leadership in advocating for CTE as a viable option for all students

All candidates must demonstrate at least one best practice in CTE as outlined in the High-Quality CTE Framework to be eligible for the award. For more information on how nominations will be scored, please see the [ACTE Member Awards Scoring Rubric](#).

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

- A. Description of Candidate's Qualifications for the Award
- B. One (1) Letter of Support
- C. Photo/Headshot
- D. Interview (at regional and national levels)

See below for more information on each component.

A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

1. How has the candidate utilized components of high-quality CTE to connect students with opportunities for success? **Please refer to the High Quality CTE Framework as a guide/reference.** (Ex. sequencing and articulation; work-based learning opportunities; ensuring access and equity to CTE programs) *(500 words max)*
2. How has the candidate demonstrated innovation in career exploration and development? (Ex. improvements implemented; new activities or initiatives spearheaded; creative or cutting-edge practices) *(500 words max)*
3. How has the candidate demonstrated leadership in advocating for CTE as a viable option for all students? (Ex. communicating the value of CTE to students, parents, educators, community leaders, business & industry partners; leadership in ACTE and other organizations). *(500 words max)*

B. Letter of Support

Each nomination should include One (1) letter of support recommending the candidate as relates to the above areas. Please submit a letter from one of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a professional photo/headshot of the candidate. Photos should be digital, high resolution (at least 300 dpi), and submitted in .jpg format. Files 2MB or larger are preferred. *(Note: photographs will be used for publicity purposes only.)*

D. Interview (for region and national awards)

Candidates selected for regional consideration may undergo a brief interview with their regional awards committee in the spring. All national finalists will conduct a phone interview with the national awards committee in the fall. Candidates will be notified of the interview schedule and process after submission of their nomination.

Nominations should be submitted electronically on the ACTE Awards Portal by **your state's deadline**. Candidates for the ACTE Excellence Awards may nominate themselves for an award or be nominated by a third party. States must choose and submit their winners for regional consideration by **March 1**. National winners will be selected by the ACTE Awards Committee. Region and national winners will be recognized at the ACTE Awards Banquet during CareerTech VISION. *Winning candidates permit ACTE to use and edit the content of the application for promotional activities. Non-winning candidates may be re-nominated for the same or another Excellence Award the following year. Winning candidates at the national level may not be nominated for the same or another national ACTE Excellence Award within 3 years of their win.*

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COUNSELING & CAREER DEVELOPMENT PROFESSIONAL AWARD - RUBRIC

Rubric: Counseling & Career Development Professional Award

	0 Not Met	1-3 Novice	4-6 Proficient	7-9 Expert	10 Distinguished
<p>Performance Indicator: High-quality CTE strategies</p> <p>The High-Quality CTE Framework is used to formatively assess the various components of CTE programming. Please use the High-Quality CTE Framework to select an indicator that best describes how the candidate has supported student success through their work as a CTE professional. Please refer to the High-Quality CTE Framework as a guide/reference. (Ex. sequencing and articulation; work-based learning opportunities; ensuring access and equity to CTE programs) (500 words max)</p>	The candidate's application describes no implementation of high-quality CTE strategies.	The candidate's application describes limited implementation of high-quality CTE strategies.	The candidate's application describes some implementation of high-quality CTE strategies that impact on student success.	The candidate's application describes significant-high-quality CTE accomplishments that have impacted CTE student success.	The candidate's application describes exceptional-high-quality CTE accomplishments that have substantially impacted CTE student success.
<p>Performance Indicator: Innovations in CTE</p> <p>How has the candidate demonstrated innovation in career exploration and development? (Ex. improvements implemented; new activities or initiatives spearheaded; creative or cutting-edge practices) (500 words max)</p>	The candidate's application describes practices that are redundant of work already being done, with no real innovation demonstrated.	The candidate approaches career exploration and development with practices that are redundant, with few innovations or examples of creativity.	The candidate approaches career exploration and development with some creative and innovative practices. The actions are primarily aligned to the candidate's role/position.	The candidate approaches career exploration and development with a high level of creativity and innovative practices that extend beyond the scope of their role/position.	The candidate approaches career exploration and development with an exceptional level of creativity and innovative practices that extend beyond the scope of their role/position.
<p>Performance Indicator: Leadership within the local or greater CTE community</p> <p>How has the candidate demonstrated leadership in advocating for CTE as a viable option for all students? (Ex. communicating the value of CTE to students, parents, educators, community leaders, business & industry partners;</p>	The candidate's application describes no leadership activities that have impacted career development and exploration.	The candidate's application describes few leadership activities and minimal to no impact on career development and exploration.	The candidate's application describes some leadership activities with a small impact on career development and exploration.	The candidate's application describes a high level of leadership and significant impact on career development and exploration.	The candidate's application describes an exceptional level of leadership and significant impact on career development and exploration.

COUNSELING & CAREER DEVELOPMENT PROFESSIONAL AWARD RUBRIC- CONTINUED

leadership in ACTE and other organizations). (500 words max)					
<p>Performance Indicator: Inclusion, Access, Equity, or Diversity (IAED)</p> <p>How well has this partnership integrated strategies to address one or more of the following: Inclusion, Access, Equity, or Diversity (IAED)?</p>	The application demonstrates no integration of IAED strategies.	The application demonstrates minimal integration of IAED strategies.	The application demonstrates some integration of IAED strategies.	The application demonstrates a high level of integration of IAED strategies.	The application demonstrates an exceptional level of integration of IAED strategies.
	0 Not Met	1-3 Novice	4-6 Proficient	7-9 Expert	10 Distinguished
Interview	The candidate did not complete the interview.	The candidate minimally addresses the interview questions and does not add to the information provided in the written application.	The candidate addresses the interview questions clearly and shares some information to enhance the written application.	The candidate addresses the interview questions at an advanced level, that's clear and concise. The candidate also adds information that significantly enhances the written application.	The candidate exceptionally addresses the interview questions, with clear, concise, and passionate responses. The candidate also shares information, not in the written application, that provides a comprehensive view of the candidate's work in CTE.
Total Points Available: 50					

POSTSECONDARY PROFESSIONAL OF THE YEAR

- Uses the combined scoring rubric.
- Teaches postsecondary students only.
- Questions about Postsecondary Professional of the Year?

Purpose

This award recognizes the finest career and technical teachers at the postsecondary level who have demonstrated innovation in the classroom, commitment to their students, and dedication to improving CTE in their institutions and communities.

Eligibility

All candidates must be employed as CTE teachers at the postsecondary level at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the regional level.

Criteria

Candidates will be evaluated on the following criteria:

- Contributions to student success
- Innovations in CTE
- Leadership in the local or greater CTE community

All candidates must demonstrate at least one best practice in CTE as outlined in the [High-Quality CTE Framework](#) to be eligible for the award. For more information on how nominations will be scored, please see the [ACTE Member Awards Scoring Rubric](#).

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

- Description of Candidate's Qualifications for the Award
- One (1) Letter of Support
- Photo/Headshot
- Interview (at regional and national levels)

See below for more information on each component.

A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

- How has the candidate contributed to implementing high-quality CTE programs that ensure student success? **Please refer to the High Quality CTE Framework as a guide/reference.** (Ex. development of standards-aligned and integrated curriculum; contributions that resulted in student achievements, opportunities, and innovations, such as: initiation and/or creation of apprenticeships; profession enhancements; student entrepreneurship and self-employment; etc.) (500 words max)
- How has the candidate demonstrated innovation in CTE? (Ex. improvements implemented to program or institution, new activities or initiatives spearheaded, creative or cutting-edge classroom practices) (500 words max)
- How has the candidate demonstrated leadership in improving CTE and/or student opportunity in the local or greater CTE community? (Ex. activities conducted with community leaders, business & industry partners, fellow educators, or ACTE and other organizations) (500 words max)

B. Letter of Support

Each nomination should include one (1) letters of support recommending the candidate as relates to the above areas. Please submit a letter from one of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a professional photo/headshot of the candidate. Photos should be digital, high resolution (at least 300 dpi), and submitted in .jpg format. Files 2MB or larger are preferred. (Note: photographs will be used for publicity purposes only.)

D. Interview (for region and national awards)

Candidates selected for regional consideration may undergo a brief interview with their regional awards committee in the spring. All national finalists will conduct a phone interview with the national awards committee in the fall. Candidates will be notified of the interview schedule and process after submission of their nomination.

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Are you the best in CTE? Do you know someone who is?

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THE ISSUE IS THE DEFINITION OF CAREER DEVELOPMENT PROFESSIONAL

- Times have changed, and now there are a variety of counseling positions. Not all are academic. It is imperative to highlight your specific job/duties to provide the judges with a better understanding of your particular counseling position. Oklahoma is very different from most states.

COUNSELING AND CAREER DEVELOPMENT PROFESSIONAL SCORING RUBRIC

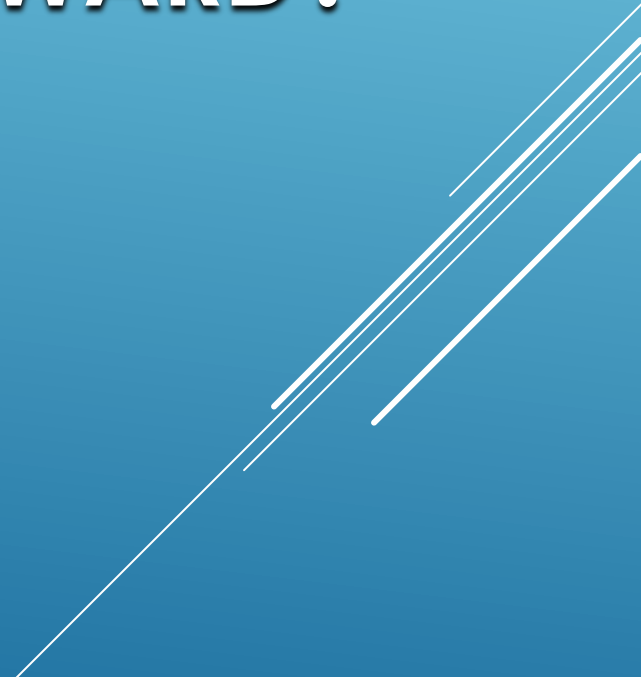
Rubric: Counseling & Career Development Professional Award

	0 Not Met	1-3 Novice	4-6 Proficient	7-9 Expert	10 Distinguished
<p>Performance Indicator: High-quality CTE strategies</p> <p>The High-Quality CTE Framework is used to formatively assess the various components of CTE programming. Please use the High-Quality CTE Framework to select an indicator that best describes how the candidate has supported student success through their work as a CTE professional. Please refer to the High-Quality CTE Framework as a guide/reference. (Ex. sequencing and articulation; work-based learning opportunities; ensuring access and equity to CTE programs) (500 words max)</p>	The candidate's application describes no implementation of high-quality CTE strategies.	The candidate's application describes limited implementation of high-quality CTE strategies.	The candidate's application describes some implementation of high-quality CTE strategies that impact on student success.	The candidate's application describes significant-high-quality CTE accomplishments that have impacted CTE student success.	The candidate's application describes exceptional-high-quality CTE accomplishments that have substantially impacted CTE student success.
<p>Performance Indicator: Innovations in CTE</p> <p>How has the candidate demonstrated innovation in career exploration and development? (Ex. improvements implemented; new activities or initiatives spearheaded; creative or cutting-edge practices) (500 words max)</p>	The candidate's application describes practices that are redundant of work already being done, with no real innovation demonstrated.	The candidate approaches career exploration and development with practices that are redundant, with few innovations or examples of creativity.	The candidate approaches career exploration and development with some creative and innovative practices. The actions are primarily aligned to the candidate's role/position.	The candidate approaches career exploration and development with a high level of creativity and innovative practices that extend beyond the scope of their role/position.	The candidate approaches career exploration and development with an exceptional level of creativity and innovative practices that extend beyond the scope of their role/position.
<p>Performance Indicator: Leadership within the local or greater CTE community</p> <p>How has the candidate demonstrated leadership in advocating for CTE as a viable option for all students? (Ex. communicating the value of CTE to students, parents, educators, community leaders, business & industry partners;</p>	The candidate's application describes no leadership activities that have impacted career development and exploration.	The candidate's application describes few leadership activities and minimal to no impact on career development and exploration.	The candidate's application describes some leadership activities with a small impact on career development and exploration.	The candidate's application describes a high level of leadership and significant impact on career development and exploration.	The candidate's application describes an exceptional level of leadership and significant impact on career development and exploration.

COUNSELING AND CAREER DEVELOPMENT PROFESSIONAL SCORING RUBRIC - CONTINUED

leadership in ACTE and other organizations). (500 words max)					
<p>Performance Indicator: Inclusion, Access, Equity, or Diversity (IAED)</p> <p>How well has this partnership integrated strategies to address one or more of the following: Inclusion, Access, Equity, or Diversity (IAED)?</p>	The application demonstrates no integration of IAED strategies.	The application demonstrates minimal integration of IAED strategies.	The application demonstrates some integration of IAED strategies.	The application demonstrates a high level of integration of IAED strategies.	The application demonstrates an exceptional level of integration of IAED strategies.
	0 Not Met	1-3 Novice	4-6 Proficient	7-9 Expert	10 Distinguished
Interview	The candidate did not complete the interview.	The candidate minimally addresses the interview questions and does not add to the information provided in the written application.	The candidate addresses the interview questions clearly and shares some information to enhance the written application.	The candidate addresses the interview questions at an advanced level, that's clear and concise. The candidate also adds information that significantly enhances the written application.	The candidate exceptionally addresses the interview questions, with clear, concise, and passionate responses. The candidate also shares information, not in the written application, that provides a comprehensive view of the candidate's work in CTE.
Total Points Available: 50					

QUESTIONS ABOUT COUNSELING & CAREER DEVELOPMENT PROFESSIONAL AWARD?



NEW TEACHER OF THE YEAR

- Uses the combined scoring rubric.
- New Teacher is defined as a teacher with 3-5 years experience in CareerTech. This means if a teacher comes into CareerTech with 20-years of teaching experience, but 0 in CareerTech, they would be considered a new teacher. This is an area to be discussed at VISION.
- Opinion?
- Questions about New Teacher of the Year?

Purpose

This award recognizes new CTE teachers who have made significant contributions toward innovative and unique career and technical education programs and shown a professional commitment early in their careers.

Eligibility

All candidates must be employed as classroom/laboratory CTE teachers (at the middle, secondary or postsecondary level) and must be relatively new to the teaching profession (with 3-5 years' experience) at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the Region level.

Criteria

Candidates will be evaluated on the following criteria:

- a) Contributions to student success
- b) Innovations in CTE
- c) Leadership in the local or greater CTE community

All candidates must demonstrate at minimum one best practice in CTE as outlined in the [High Quality CTE Framework](#) in order to be eligible to receive the award. For more information on how nominations will be scored, please see the [ACTE Member Awards Scoring Rubric](#).

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

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- B. One (1) Letter of Support
- C. Photo/Headshot
- D. Interview (at region and national levels)

See below for more information on each component.

A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

1. How has the candidate contributed to implementing high-quality CTE programs that ensure student success? **Please refer to the High Quality CTE Framework as a guide/reference.** (Ex. development of standards-aligned and integrated curriculum; contributions that resulted in student achievements, opportunities and innovations; CTSSO successes; initiation and/or creation of apprenticeships; profession enhancements; student entrepreneurship and self-employment; etc.) (500 words max)
2. How has the candidate demonstrated innovation in CTE? (Ex. improvements implemented to program or institution; new activities or initiatives spearheaded; creative or cutting-edge classroom practices) (500 words max)
3. How has the candidate demonstrated leadership in improving CTE and/or student opportunity in the local or greater CTE community? (Ex. activities conducted with community leaders, business & industry partners, fellow educators, or ACTE and other organizations). (500 words max)

B. Letters of Support

Each nomination should include one (1) letter of support recommending the candidate as relates to the above areas. Please submit letters from two of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a photo/headshot of the candidate. Photos should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. (Note: photographs will be used for publicity purposes only.)

D. Interview (for region and national awards)

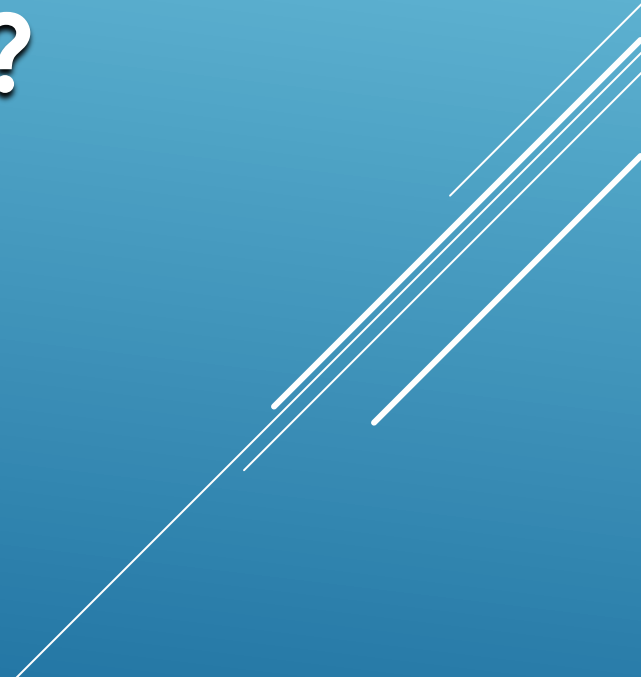
Candidates selected for region consideration may undergo a brief interview with their region awards committee in the spring. All national finalists will conduct a phone interview with the national awards committee in the fall. Candidates will be notified of the interview schedule and process after submission of their nomination.

Nominations should be submitted electronically on the ACTE Awards Portal by **your state's deadline**. Candidates for the ACTE Excellence Awards may nominate themselves for an award or be nominated by a third party. States must choose and submit their winners for regional consideration by **March 1**. National winners will be selected by the ACTE Awards Committee. Region and national winners will be recognized at the ACTE Awards Banquet during CareerTech VISION. *Winning candidates permit ACTE to use and edit content of the application for promotional activities. Non-winning candidates may be re-nominated for the same or another Excellence Award the following year. Winning candidates at the national level may not be nominated for the same or another national ACTE Excellence Award within 3 years of their win.*

Are you the best in CTE? Do you know someone who is?

To learn more and submit a nomination, visit www.acteonline.org/awards

QUESTIONS ABOUT NEW TEACHER OF THE YEAR?



TEACHER EDUCATOR OF THE YEAR

Purpose

This award recognizes teacher educators who have demonstrated innovation in teacher education, leadership in improving CTE, and commitment to preparing teachers to deliver high quality CTE programs.

Eligibility

All candidates must be employed as teacher educators at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the Region level.

Criteria

Candidates will be evaluated on the following criteria:

- a) Contributions to success of student teachers and their CTE programs
- b) Innovations in teacher education
- c) Leadership in improving CTE in the local or greater CTE community

All candidates must demonstrate at minimum one best practice in CTE as outlined in the [High Quality CTE Framework](#) in order to be eligible to receive the award. For more information on how nominations will be scored, please see the [ACTE Member Awards Scoring Rubric](#).

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

- A. Description of Candidate's Qualifications for the Award
- B. One (1) Letter of Support
- C. Photo/Headshot
- D. Interview (at region and national levels)

See below for more information on each component.

A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

1. How has the candidate supported student teachers in implementing high-quality CTE programs? **Please refer to the High Quality CTE Framework as a guide/reference.** (Ex. student teacher achievements; improvements to their CTE programs) (500 words max)
2. How has the candidate demonstrated innovation in teacher education? (Ex. improvements implemented; new activities or initiatives spearheaded; creative or cutting-edge practices) (500 words max)
3. How has the candidate demonstrated leadership in improving CTE in the local or greater CTE community? (Ex. research conducted on the field; leadership in ACTE or other organizations; partnerships formed with business & industry entities, government organizations and other groups) (500 words max)

B. Letters of Support

Each nomination should include one (1) letter of support recommending the candidate as relates to the above areas. Please submit letters from two of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a photo/headshot of the candidate. Photos should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. (Note: photographs will be used for publicity purposes only.)

D. Interview (for region and national awards)

Candidates selected for region consideration may undergo a brief interview with their region awards committee in the spring. All national finalists will conduct a phone interview with the national awards committee in the fall. Candidates will be notified of the interview schedule and process after submission of their nomination.

Nominations should be submitted electronically on the ACTE Awards Portal by **your state's deadline**. Candidates for the ACTE Excellence Awards may nominate themselves for an award or be nominated by a third party. States must choose and submit their winners for regional consideration by **March 1**. National winners will be selected by the ACTE Awards Committee. Region and national winners will be recognized at the ACTE Awards Banquet during CareerTech VISION. *Winning candidates permit ACTE to use and edit content of the application for promotional activities. Non-winning candidates may be re-nominated for the same or another Excellence Award the following year. Winning candidates at the national level may not be nominated for the same or another national ACTE Excellence Award within 3 years of their win.*

Are you the best in CTE? Do you know someone who is?

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- **Challenge:** Those who teach at the higher postsecondary level, in colleges and universities, have questioned the validity of the award when instructional coaches are allowed to participate in this award.
- **Rationale:** In previous years, there were few entries for this award. Instructional coaches have the same educational degrees and offer support after graduation for teachers. The name was changed to better represent the candidates for this award.
- **Opinion?** Should they be separate awards? To be discussed at VISION.

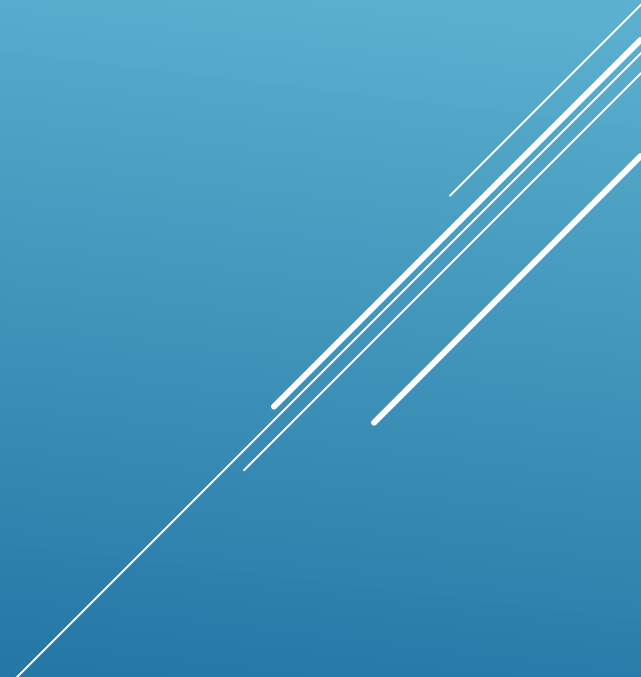
TEACHER EDUCATOR OF THE YEAR RUBRIC

	0 Not Met	1-3 Novice	4-6 Proficient	7-9 Expert	10 Distinguished
<p>Performance Indicator: Contributions to student success</p> <p>How has the candidate supported new, student, or existing teachers in implementing high-quality CTE programs? Please refer to the High-Quality CTE Framework as a guide/reference. (Ex. student teacher achievements; improvements to their CTE programs) (500 words max)</p>	The candidate's application describes no implementation of high-quality CTE strategies with no impact on teacher or student teacher success.	The candidate's application describes limited implementation of high-quality CTE strategies with minimal to no impact on teacher or student teacher success.	The candidate's application describes some implementation of high-quality CTE strategies with a small impact on teacher or student teacher success.	The candidate's application describes significant implementation of high-quality CTE strategies that have significantly impacted teacher or student teacher success.	The candidate's application describes an exceptional level of high-quality CTE implementation strategies that have substantially impacted teacher or student teacher success.
<p>Performance Indicator: Innovations in CTE</p> <p>How has the candidate demonstrated innovation in teacher education? (Ex. improvements implemented; new activities or initiatives spearheaded; creative or cutting-edge practices) (500 words max)</p>	The candidate's application describes practices that are redundant of work already being done, with no real innovation demonstrated.	The candidate's application describes practices that are redundant, with few innovations or examples of creativity in teacher education.	The candidate's application describes some creative and innovative practices in teacher education.	The candidate's application describes a high level of creativity and innovative practices in teacher education.	The candidate's application describes an exceptional level of creativity and innovative practices in teacher education.
<p>Performance Indicator: Leadership within the local or greater CTE community</p> <p>How has the candidate demonstrated leadership in improving CTE within the greater CTE community? (Ex. research conducted on the field; leadership in ACTE or other organization)</p>	The candidate's application activities that have impacted teacher education.	The candidate's application describes few leadership activities and minimal to no impact on teacher education.	The candidate's application describes some leadership activities with some impact on teacher education.	The candidate's application describes a high level of leadership and significant impact on teacher education.	The candidate's application describes an exceptional of leadership and substantial impact on teacher education.
<p>Performance Indicator: Inclusion, Access, Equity, or Diversity (IAED)</p> <p>How well has this partnership integrated</p>	The application demonstrates no integration of IAED strategies.	The application demonstrates minimal integration of IAED strategies.	The application demonstrates some integration of IAED strategies.	The application demonstrates a high level of integration of IAED strategies.	The application demonstrates an exceptional level of integration of IAED strategies.

TEACHER EDUCATOR OF THE YEAR RUBRIC - CONTINUED

strategies to address one or more of the following: Inclusion, Access, Equity, or Diversity (IAED)?					
	0 Not Met	1-3 Novice	4-6 Proficient	7-9 Expert	10 Distinguished
Interview	The candidate did not complete the interview.	The candidate minimally addresses the interview questions and does not add to the information provided in the written application.	The candidate addresses the interview questions clearly and shares some information to enhance the written application.	The candidate addresses the interview questions at an advanced level, that's clear and concise. The candidate also adds information that significantly enhances the written application.	The candidate exceptionally addresses the interview questions, with clear, concise, and passionate responses. The candidate also shares information, not in the written application, that provides a comprehensive view of the candidate's work in CTE.
Total Points Available: 50					

QUESTIONS ABOUT TEACHER EDUCATOR OF THE YEAR?



CARL PERKINS COMMUNITY SERVICE AWARD

Purpose

This award recognizes individuals who have used CTE to make a significant impact on their community and demonstrated leadership in programs and activities that promote student involvement in community service.

Eligibility

All candidates must be current or retired CTE professionals at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the Region level.

Criteria

Candidates will be evaluated on the following criteria:

- Leadership in furthering community service or improvement
- Innovation in integrating community service into their CTE program
- Contributions to student learning and success

All candidates must demonstrate at minimum one best practice in CTE as outlined in the [High Quality CTE Framework](#) in order to be eligible to receive the award. For more information on how nominations will be scored, please see the [ACTE Member Awards Scoring Rubric](#).

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

- Description of Candidate's Qualifications for the Award
- One (1) Letter of Support
- Photo/Headshot
- Interview (at region and national levels)

See below for more information on each component.

A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

- How has the candidate demonstrated leadership in furthering community service or improvement? (Ex. partnerships with business or community groups; community service initiatives spearheaded, etc.) (500 words max)
- How has the candidate demonstrated innovation in furthering student learning through community service? (Ex. improvements implemented to program or institution through community service; creative or cutting-edge practices implemented in service projects) (500 words max)
- How has the candidate contributed to implementing high-quality CTE programs that ensure student success? Please refer to the High Quality CTE Framework as a guide/reference. (Ex. development of standards-aligned and integrated curriculum; contributions that resulted in student achievements, opportunities and innovations; CTSO successes; etc.) (500 words max)

B. Letters of Support

Each nomination should include one (1) letter of support recommending the candidate as relates to the above areas. Please submit letters from two of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a photo/headshot of the candidate. Photos should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. (Note: photographs will be used for publicity purposes only.)

D. Interview (for region and national awards)

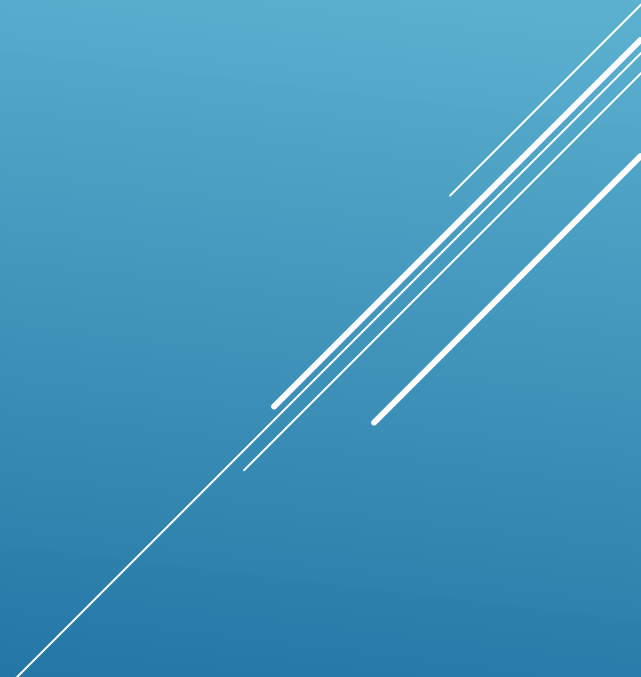
Candidates selected for region consideration may undergo a brief interview with their region awards committee in the spring. All national finalists will conduct a phone interview with the national awards committee in the fall. Candidates will be notified of the interview schedule and process after submission of their nomination.

Nominations should be submitted electronically on the ACTE Awards Portal by **your state's deadline**. Candidates for the ACTE Excellence Awards may nominate themselves for an award or be nominated by a third party. States must choose and submit their winners for regional consideration by **March 1**. National winners will be selected by the ACTE Awards Committee. Region and national winners will be recognized at the ACTE Awards Banquet during CareerTech VISION. *Winning candidates permit ACTE to use and edit content of the application for promotional activities. Non-winning candidates may be re-nominated for the same or another Excellence Award the following year. Winning candidates at the national level may not be nominated for the same or another national ACTE Excellence Award within 3 years of their win.*

Are you the best in CTE? Do you know someone who is?

To learn more and submit a nomination, visit www.acteonline.org/awards

CAN ANYONE APPLY FOR THIS AWARD? CAN A TEAM?

- Current or retired ACTE members.
 - The guidelines are pretty specific and they say candidate singular. We realize many community service activities are class projects, but we may only recognize one person for the work.
- 

CARL PERKINS COMMUNITY SERVICE SCORING RUBRIC

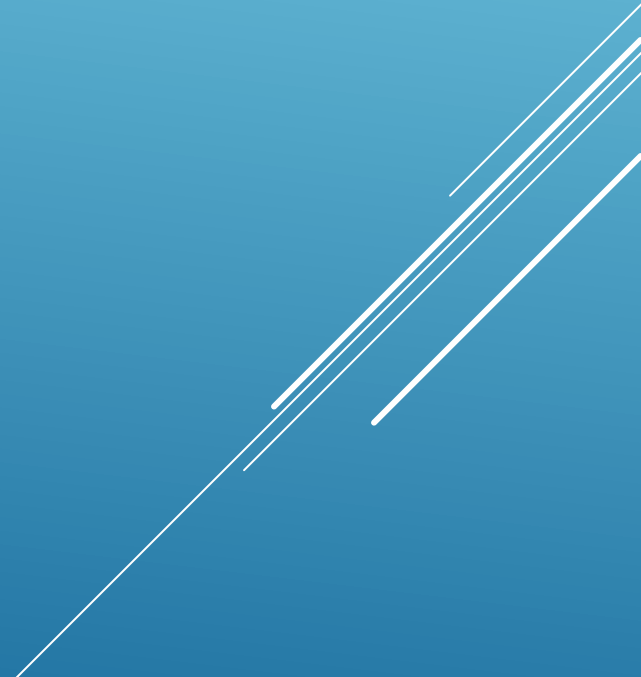
Rubric: Carl Perkins Community Service Award

	0 Not Met	1-3 Novice	4-6 Proficient	7-9 Expert	10 Distinguished
<p>Performance Indicator: Leadership within the local or greater CTE community</p> <p>How has the candidate demonstrated leadership and impact in CTE through community service? (Ex. partnerships with business or community groups; community service initiatives spearheaded, etc.) (500 words max)</p>	The candidate's application describes no leadership activities that have impacted CTE through community service.	The candidate's application describes few leadership activities and minimal to no impact on CTE through community service.	The candidate's application describes some leadership activities with a small impact on CTE through community service.	The candidate's application describes a high level of leadership activities and significant impact on CTE through community service.	The candidate's application describes an exceptional level of leadership activities and significant impact on CTE through community service.
<p>Performance Indicator: Innovations in CTE</p> <p>How has the candidate demonstrated innovation in furthering student learning through community service? (Ex. improvements implemented to program or institution through community service; creative or cutting-edge practices implemented in service projects) (500 words max)</p>	The candidate's application describes practices that are redundant of work already being done, with no real innovation demonstrated.	The candidate approaches community service with practices that are redundant, with few innovations or examples of creativity.	The candidate approaches community service with some creative and innovative practices. The actions are primarily aligned to the candidate's role/position.	The candidate approaches community service with a high level of creativity and innovative practices that extend beyond the scope of their role/position.	The candidate approaches community service with an exceptional level of creativity and innovative practices that extend beyond the scope of their role/position.
<p>Performance Indicator: High-quality CTE strategies</p> <p>The High-Quality CTE Framework is used to formatively assess the various components of CTE programming. Please use the High-Quality CTE Framework to select an indicator that best describes how the candidate has supported student success through their work as a CTE professional. Please refer to the High-Quality CTE Framework as a</p>	The candidate's application describes no implementation of high-quality CTE strategies.	The candidate's application describes limited implementation of high-quality CTE strategies.	The candidate's application describes some implementation of high-quality CTE strategies that impact on student success.	The candidate's application describes significant high-quality CTE accomplishments that have impacted CTE student success.	The candidate's application describes exceptional high-quality CTE accomplishments that have substantially impacted CTE student success.

CARL PERKINS COMMUNITY SERVICE SCORING RUBRIC - CONTINUED

guide/reference. (Ex. sequencing and articulation; work-based learning opportunities; ensuring access and equity to CTE programs) (500 words max)					
<p>Performance Indicator: Inclusion, Access, Equity, or Diversity (IAED)</p> <p>How well has this partnership integrated strategies to address one or more of the following: Inclusion, Access, Equity, or Diversity (IAED)?</p>	The application demonstrates no integration of IAED strategies.	The application demonstrates minimal integration of IAED strategies.	The application demonstrates some integration of IAED strategies.	The application demonstrates a high level of integration of IAED strategies.	The application demonstrates an exceptional level of integration of IAED strategies.
	0 Not Met	1-3 Novice	4-6 Proficient	7-9 Expert	10 Distinguished
Interview	The candidate did not complete the interview.	The candidate minimally addresses the interview questions and does not add to the information provided in the written application.	The candidate addresses the interview questions clearly and shares some information to enhance the written application.	The candidate addresses the interview questions at an advanced level, that's clear and concise. The candidate also adds information that significantly enhances the written application.	The candidate exceptionally addresses the interview questions, with clear, concise, and passionate responses. The candidate also shares information, not in the written application, that provides a comprehensive view of the candidate's work in CTE.
Total Points Available: 50					

**WHAT OTHER QUESTIONS DO YOU HAVE
ABOUT THIS AWARD?**



LIFETIME ACHIEVEMENT AWARD

- Current or retired members of ACTE who have demonstrated exemplary contributions to CTE through instruction, leadership, innovation, and community/industry partnerships, and proved to be individuals always trying to contribute to the betterment of CTE.

Purpose

This award recognizes CTE professionals for their leadership on behalf of ACTE, their innovations in CTE and their contributions to the field over an extended period of time.

Eligibility

All candidates must be current or retired CTE professionals at the time of initial nomination. Candidates must be members of their state ACTE for consideration at the state level. State winners must be national ACTE members by March 1 to be considered at the Region level.

Criteria

Candidates will be evaluated on the following criteria:

- Leadership in ACTE (local, state, Region, or national level)
- Innovations in CTE across their professional careers
- Contributions to the CTE field and greater CTE community

All candidates must demonstrate at minimum one best practice in CTE as outlined in the [High Quality CTE Framework](#) in order to be eligible to receive the award. For more information on how nominations will be scored, please see the [ACTE Member Awards Scoring Rubric](#).

Nomination Requirements

Each nomination must include the following (incomplete nominations will not be considered):

- Description of Candidate's Qualifications for the Award
- One (1) Letter of Support
- Photo/Headshot
- Interview (at region and national levels)

See below for more information on each component.

A. Description of Candidate's Qualifications for the Award (1500 words total)

Address the following:

- How has the candidate demonstrated leadership in the CTE field and in furthering the mission of ACTE? (Ex. leadership positions held; volunteer work in the association; contributions to CTE/ACTE at the local, state, Region or national levels) (500 words max)
- Describe the candidate's innovations in CTE across their professional careers. (Ex. improvements implemented to program or institution; new activities or initiatives spearheaded; new partnerships developed; creative or cutting-edge classroom practices implemented) (500 words max)
- Across their career, how has the candidate contributed to implementing high-quality CTE programs that ensure student success? Please refer to the High Quality CTE Framework as a guide/reference. (Ex. activities that resulted in student achievements, opportunities and innovations; improvements to programs and institutions; development of standards-aligned and integrated curriculum; new partnerships with business and industry or the community; etc.) (500 words max)

B. Letters of Support

Each nomination should include one (1) letter of support recommending the candidate as relates to the above areas. Please submit letters from two of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

C. Photo/Headshot

Each nomination should include a photo/headshot of the candidate. Photos should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. (Note: photographs will be used for publicity purposes only.)

D. Interview (for region and national awards)

Candidates selected for region consideration may undergo a brief interview with their region awards committee in the spring. All national finalists will conduct a phone interview with the national awards committee in the fall. Candidates will be notified of the interview schedule and process after submission of their nomination.

Nominations should be submitted electronically on the ACTE Awards Portal by **your state's deadline**. Candidates for the ACTE Excellence Awards may nominate themselves for an award or be nominated by a third party. States must choose and submit their winners for regional consideration by **March 1**. National winners will be selected by the ACTE Awards Committee. Region and national winners will be recognized at the ACTE Awards Banquet during CareerTech VISION. *Winning candidates permit ACTE to use and edit content of the application for promotional activities. Non-winning candidates may be re-nominated for the same or another Excellence Award the following year. Winning candidates at the national level may not be nominated for the same or another national ACTE Excellence Award within 3 years of their win.*

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LIFETIME ACHIEVEMENT AWARD SCORING RUBRIC

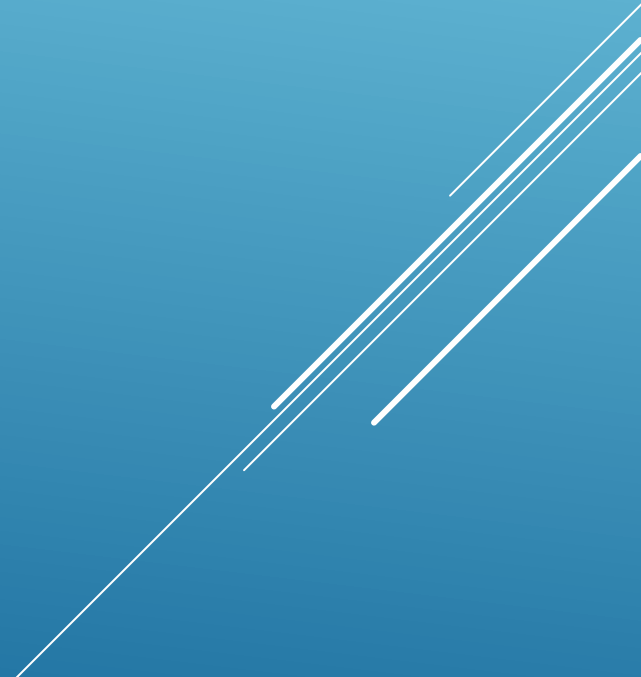
Rubric: Lifetime Achievement Award

	0 Not Met	1-3 Novice	4-6 Proficient	7-9 Expert	10 Distinguished
<p>Performance Indicator: Leadership within the local or greater CTE community</p> <p>How has the candidate demonstrated leadership within the CTE discipline and furthered the mission of ACTE? (Ex. leadership positions held; volunteer work in the association; contributions to CTE/ACTE at the local, state, Region, or national levels) (500 words max)</p>	The candidate's application describes no leadership activities that have impacted ACTE.	The candidate's application describes few leadership activities and minimal to no impact within ACTE.	The candidate's application describes some leadership activities with a small impact within ACTE.	The candidate's application describes a high level of leadership activities and significant impact within ACTE.	The candidate's application describes an exceptional level of leadership activities and significant impact within ACTE.
<p>Performance Indicator: Innovations in CTE</p> <p>Describe the candidate's innovations in CTE across their professional careers. (Ex. improvements implemented to program or institution; new activities or initiatives spearheaded; new partnerships developed; creative or cutting-edge classroom practices implemented) (500 words max)</p>	The candidate's application describes practices that are redundant of work already being done, with no real innovation demonstrated.	The candidate's application describes mostly practices that are redundant, with few innovations or examples of creativity.	The candidate's application describes some creative and innovative practices across their CTE careers.	The candidate's application describes a high level of creativity and innovative practices across their CTE careers.	The candidate's application describes an exceptional level of creativity and innovative practices across their CTE careers.
<p>Performance Indicator: High-quality CTE strategies</p> <p>The High-Quality CTE Framework is used to formatively assess the various components of CTE programming. Please use the High-Quality CTE Framework to select an indicator that best describes how the candidate has supported student success through their work as a CTE professional. Please refer to the High-Quality CTE Framework</p>	The candidate's application describes no implementation of high-quality CTE strategies.	The candidate's application describes limited implementation of high-quality CTE strategies.	The candidate's application describes some implementation of high-quality CTE strategies that impact on student success.	The candidate's application describes significant-high-quality CTE accomplishments that have impacted CTE student success.	The candidate's application describes exceptional-high-quality CTE accomplishments that have substantially impacted CTE student success.

LIFETIME ACHIEVEMENT AWARD SCORING RUBRIC

as a guide/reference. (Ex. sequencing and articulation; work-based learning opportunities; ensuring access and equity to CTE programs) (500 words max)					
<p>Performance Indicator: Inclusion, Access, Equity, or Diversity (IAED)</p> <p>How well has this partnership integrated strategies to address one or more of the following: Inclusion, Access, Equity, or Diversity (IAED)?</p>	The application demonstrates no integration of IAED strategies.	The application demonstrates minimal integration of IAED strategies.	The application demonstrates some integration of IAED strategies.	The application demonstrates a high level of integration of IAED strategies.	The application demonstrates an exceptional level of integration of IAED strategies.
	0 Not Met	1-3 Novice	4-6 Proficient	7-9 Expert	10 Distinguished
Interview	The candidate did not complete the interview.	The candidate minimally addresses the interview questions and does not add to the information provided in the written application.	The candidate addresses the interview questions clearly and shares some information to enhance the written application.	The candidate addresses the interview questions at an advanced level, that's clear and concise. The candidate also adds information that significantly enhances the written application.	The candidate exceptionally addresses the interview questions, with clear, concise, and passionate responses. The candidate also shares information, not in the written application, that provides a comprehensive view of the candidate's work in CTE.
Total Points Available: 50					

**WHAT QUESTIONS DO YOU HAVE ABOUT
THIS AWARD?**



WHAT MAKES A WINNING DOSSIER?

PAYING ATTENTION TO DETAIL!

- Do you meet eligibility requirements?
- What makes you, your program, your project, your management style, and your career unique or at a higher level?
- Review the CTE High-Quality Framework and how it is demonstrated in your area.
- Letter of Support – 1 letter and must be specifically for the award.
- The photo should be a professional headshot, 300 ppi, and 5x7.
- Your biography is what will be read, while you are on stage. One strong paragraph.

WHAT IS THE CTE HIGH-QUALITY FRAMEWORK?

- The CTE High-Quality Framework document is extensive and contains 12 different areas of focus.

Take time to review the entire document. It will help you complete your application and prepare for your interview.

ACTE High-Quality Framework

How has the candidate contributed to implementing high-quality CTE programs that ensure student success?

- Developing an engaging curriculum with hands-on skills opportunities
- Ensuring the program provides relevant, current, skill training
- Utilizing an active industry advisory committee
- Encouraging student involvement in leadership and their CTSO
- Developing student internship opportunities
- Providing opportunities for students to earn industry certifications
- Providing opportunities for students to have concurrent enrollment with higher ed or to have advanced standing credit from the program
- Develop relationships within the business community and the community in general
- Always looking for new and innovative ways to teach

ACTE IMPACT AWARDS

The ACTE® Impact Awards recognize groups and individuals from the education, business, and industry communities who enhance career and technical education by contributing to the improvement, promotion, development, and progress of CTE. Individuals or entities (from within or outside the field) who have contributed to the success and promotion of CTE, thereby positively impacting the image of CTE, are eligible recipients of these awards. While there is no membership eligibility restriction for applicants, all must be nominated by an ACTE member.

The Business & Education Partnership Award

- ACTE's Business-Education Partnership Awards were created for business and education leaders who understand that economic livelihood is linked to the success of career and technical education (CTE) programs. Businesses and CTE programs across the country have already created successful partnerships that support student achievement, economic and community development, quality of life and more. ACTE is dedicated to supporting and recognizing best practices in CTE business-education partnerships.

ELIGIBILITY

- Eligible partnerships have been created within the last five years, are designed to support high-quality CTE programs, and exist between at least one educational institution and at least one business or industry representative group. Partnerships should have existed at the time of nomination and should have made a measurable/significant impact on student achievement and on the development of the local community and economy. Greater consideration will be given to partnerships that demonstrate sustainability and innovation (either in the partnership itself or its outcomes.)

ACTE CHAMPION FOR CTE AWARD

- ACTE's Champion for CTE Awards were created to recognize education leaders, business and industry executives, celebrities and thought leaders who support and champion CTE programs as a vital part of developing a prepared, adaptable and competitive workforce. The words and actions of a few dedicated and influential individuals have the power to further best practices, foster supportive policies, and shape a more positive public opinion of CTE. These awards showcase outstanding champions-from local leaders to national figureheads-who have leveraged their influence to expand, improve, and promote CTE.

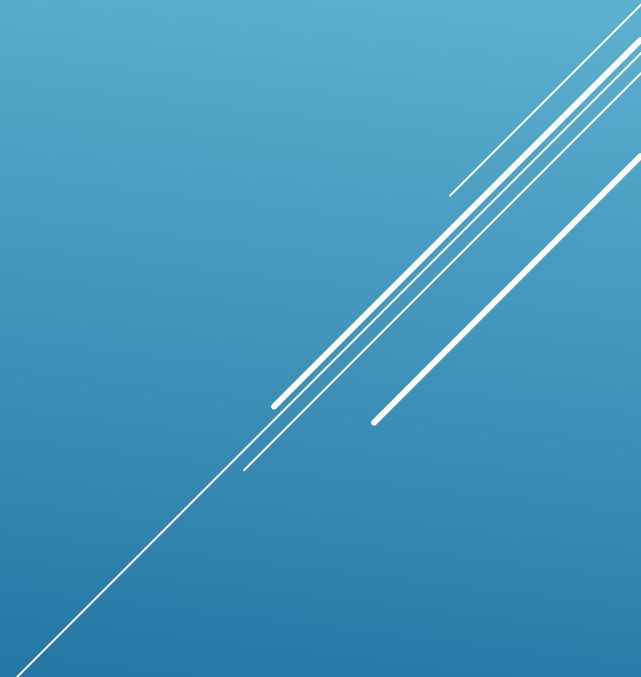
ELIGIBILITY

- Eligible partnerships have been created within the last five years, are designed to support high-quality CTE programs, and exist between at least one educational institution and at least one business or industry representative group. Partnerships should be existing at the time of nomination and should have made a measurable/significant impact on student achievement and on the development of the local community and economy. Greater consideration will be given to partnerships that demonstrate sustainability and innovation (either in the partnership itself or its outcomes.)

NOMINATION PROCESS & RECOGNITION

- Nominations for both awards will be accepted year-round through June 30 and may be submitted by any individual or organization with sufficient involvement to adequately describe the partnership. All nominations must be submitted online: <https://acte.secure-platform.com/a/page/awards/national/partnership> All partnerships that meet eligibility and criteria requirements will be highlighted on ACTE's website as a 'Business-Education Partnership Spotlight.' Top nominations may be featured as model partnerships in a future issue of Techniques, and/or invited to present sessions at ACTE's CareerTech VISION.

QUESTIONS ABOUT IMPACT AWARDS?



THE OKACTE/OATC AWARDS

The OkACTE/OATC Awards The Oklahoma ACTE awards program seeks to promote excellence in CareerTech education by recognizing individuals who have made extraordinary contributions to the field, programs that exemplify the highest standards, and organizations that have conducted activities to promote and expand CareerTech education within the state.

*OATC = Oklahoma Association for Technology Centers

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THE OKACTE/OATC AWARDS INCLUDE THE FOLLOWING:

- Arch Alexander Award
- Francis Tuttle Award
- OkACTE Kaleidoscope Award
- OkACTE Support Staff
- OkACTE Communications & Marketing Award
- OKACTE Outstanding New Professional
- OATC Distinguished Service
- OATC Distinguished

Achievement

- OATC Gold Star Award
- OATC Outstanding Board Member Award
- Bob Funk Advocate for Excellence Award – Committee Selected. Not in the portal
- Dennis Portis III – Rising Star Award – This award is chosen by the division, not on the portal.

ARCH ALEXANDER AWARD

This award recognizes a CareerTech educator who has made significant contributions in the area of program development for CareerTech education in the State of Oklahoma. The award is designed to applaud those who are progressive leaders in the development of CareerTech education programs; curriculum and utilizing advanced technology in education. The University of Oklahoma, Department of Educational Leadership and Policy Studies established the Arch Alexander Award in honor of Dr. Arch Alexander, former Assistant State Director.

ELIGIBILITY: The University of Oklahoma, Department of Educational Leadership and Policy Studies will present this award to a professional CareerTech educator whose career has been marked with significant contributions to CareerTech program development. This would be evidenced by a commitment to an active, continuing role in the establishment, promotion, implementation, and/or administration of CareerTech programs in Oklahoma. The ideal candidate is one who is both student and industry focused, evidenced by balancing the needs of both within the development of CareerTech education programs. Applicants for the Arch Alexander Award are restricted from applying for the Francis Tuttle Career Excellence Award.

Deadline: May 1

FRANCIS TUTTLE AWARD (P14)

This award is to recognize a CareerTech educator who has made outstanding contributions that are of state and/or national significance. These contributions should be aimed toward the improvement, promotion, development and progress of CareerTech education. This award was established in 1985 in honor of Dr. Francis Tuttle, former State Director of the Oklahoma Department of Career and Technology Education. It is designed to honor individuals whose careers exemplify a similar dedication to the development of people through CareerTech education. This is the Oklahoma ACTE's highest honor and, as such, will be given only to individuals whose contributions have been of state or national significance. Only one award may be presented each year.

ELIGIBILITY:

The award will be presented to a professional CareerTech educator whose career has been marked by actions that have enabled CareerTech education programs to respond more fully to the individual needs of people in achieving more productive lives. This would be evidenced by commitment to an active, continuing role in the establishment, promotion, implementation and/or administration of programs and/or services. Career excellence in CareerTech education will also be demonstrated by continuous efforts to inform others of the accomplishments needs and challenges of CareerTech education in Oklahoma, thereby eliciting statewide support of CareerTech endeavors. A majority of the nominee's outstanding contributions should have been made during the past ten years. The nominee must have been a member of Oklahoma ACTE/ACTE for the past ten years. Applicants for the Francis Tuttle Career Excellence Award are restricted from applying for the Arch Alexander Award

Deadline: May 1

OKACTE KALEIDOSCOPE AWARD (P 15)

The Kaleidoscope Award has been established to recognize those entities that embrace and promote diversity. Sincere commitment to processes and activities that promote a pluralistic campus, community, or agency must be demonstrated. These processes and activities must be aimed at developing, improving, and promoting awareness of and opportunities for integrating multiculturalism, gender equity, and those with physical disabilities into career and technology education programs. Examples of processes and activities may be, but are not necessarily limited to, the following:

- Minority Intern/Extern Programs
- Implementing strategies to enhance job placement and upward mobility that reflect a diverse population.
- Diversity education and/or in-service programs for staff.
- Incorporating diversity within print and/or visual media such as curriculum, brochures, recruitment materials, etc.
- Developing processes and/or activities for recruiting and retaining a professional, multicultural staff.

ELIGIBILITY:

Applicant must be a member of ACTE, Oklahoma ACTE, their Oklahoma ACTE Division and be actively engaged in CareerTech. • Project/Activity must have been started or completed within the current fiscal or calendar year • Applicant must furnish evidence that the project/activity has been incorporated into the school/division/agency/individual's regular processes, activities and/or responsibilities.

A previous Kaleidoscope Award winner may reapply each year with new processes/activities and is eligible for all other Oklahoma ACTE (ACTE) awards.

Deadline: May 1

OUTSTANDING SUPPORT STAFF AWARD (P16)

This award is meant to recognize individuals who have exhibited excellence in their work in a support staff position. **ELIGIBILITY:** Individuals who are currently employed in a full-time support staff capacity in a CareerTech program for at least the last two years. The nominee must hold Oklahoma ACTE and Support Staff Section membership. Membership in ACTE will be considered but is not required. The nominee also should have been involved in some capacity in Oklahoma ACTE/ACTE activities at the local and/or state level and must have been a member of Oklahoma ACTE/ACTE for at least the past three consecutive years. Although an individual is eligible to receive the Oklahoma ACTE Support Staff Award only once, such an award does not exclude that individual from nomination for other Oklahoma ACTE/ACTE awards.

Deadline: May 1

OKACTE COMMUNICATIONS & MARKETING AWARD (P16)

To recognize staff who are demonstrating outstanding skills in communications and marketing above and beyond normal responsibilities. Recipients of this award must have made significant contributions toward innovative, unique or novel programs that are serving to improve and promote CareerTech. **ELIGIBILITY:** Oklahoma ACTE members currently employed, as full-time communications and marketing personnel in a technology center are eligible for this award. Contributions and achievements on which the nomination is based should have been made within the past three years. The nominee also should have attended 85% of the communications and marketing council activities and must have been a member of Oklahoma ACTE/ACTE for at least the past three consecutive years. Applicants must not have been the recipient of the Communications and Marketing Award in previous years. However, applicants who have previously received the Communications and Marketing Award may apply for other Oklahoma ACTE/ACTE awards, such as Educator of the Year and the Arch Alexander Award, provided they meet the criteria for the awards.

Deadline: May 1

OKACTE OUTSTANDING NEW PROFESSIONAL AWARD (P17)

This award is meant to contribute to the professional development of members recognized as potential leaders of their division and the association. The award will entitle six recipients to funding specified annually by the Oklahoma ACTE Advisory Committee toward expenses incurred at the annual ACTE convention. Each recipient will also receive a complimentary registration to the Oklahoma ACTE/ACTE Legislative Seminar. **ELIGIBILITY:** This award will be given to six individuals who have been a member of Oklahoma ACTE/ACTE no less than two, but no more than five years. The nominees must not have previously attended an ACTE Convention. Since the purpose of the award is professional development, award recipients are required to attend the entire convention, beginning with the Opening General Session through the Closing General Session including the Delegate Assembly. Although an individual is eligible to receive the Oklahoma ACTE New Professional Award only once, such an award does not exclude that individual from nomination for other Oklahoma ACTE/ACTE awards.

Deadline: May 1

OATC DISTINGUISHED ACHIEVEMENT AWARD (P17)

OATC DISTINGUISHED ACHIEVEMENT AWARD To recognize technology centers for their innovative or unique accomplishments benefiting its students and community.
CRITERIA: The innovative and unique significant achievement must have been implemented during the previous or current school year.

Deadline: May 1



BOB FUNK ADVOCACY OF EXCELLENCE AWARD (P17)

The Bob Funk Advocate of Excellence Award honors those in the Oklahoma CareerTech system who have proven to be a true champion on many levels. This award was introduced to celebrate the efforts of those in career tech who advocate for, promote and support educators, administrators, and staff within the field of CTE.

For more information on nominations for this award, contact the OkACTE office.



GOLD STAR SCHOOL AWARD (P18)

This program is designed to recognize technology center districts that have met rigid and demanding criteria demonstrating a high level of excellence. This voluntary program (not to be confused with accreditation) provides recognition to districts with exemplary programs designed to meet a broad spectrum of community needs. Gold Star recognition will be for a period of one year and applications must be submitted each year. This award is sponsored by OATC and will be presented at Oklahoma Summit. To be eligible for this award, the technology center district must satisfy requirements in each of the seven categories. Individual sites are not eligible for this award. Each technology center district will receive a partially completed entry form from OATC. All districts satisfying the criteria will receive Gold Star recognition.

Deadline: May 1

OATC OUTSTANDING BOARD MEMBER AWARD (P18)

This award recognizes the contributions of technology center school board members who have provided leadership in the development and implementation of school policy. The award will be presented to individuals who have supported CareerTech education by giving of their time and energy in the role of board member of a local technology center in Oklahoma.

ELIGIBILITY: The award will be presented to those past and present distinguished board members who have served at least one term of office and who have been active members of OATC participating in various OATC activities. Nominees must have served as an officer or leader on the local board. Each technology center may nominate one person for this award. The OATC awards committee will evaluate the applications submitted and will select the recipient.

Deadline: May 1

DENNIS PORTIS III-RISING STAR AWARD (P19)

Dr. Dennis Portis, III had a legacy as a leader. Dr. Portis began his teaching career at Metro Technology Centers in 2003 as a pre-engineering instructor. After becoming passionate about education, he went on to get his master's degree in Education and later received his Ph.D. in Education Administration in 2013 and became the Associate Superintendent of Instruction at Metro Technology Centers. While short in tenure, he has been compared to Dr. Arch Alexander and Dr. Francis Tuttle, and his legacy as a leader has been felt throughout every aspect of our education system. Everyone who met Dr. Portis remembers his genuine caring approach and his heartwarming smile. He was extremely thoughtful and thorough, and his leadership style is still discussed among those who had the privilege to work with him. He was highly respected among his peers, community and students. He had a gift to find the potential in someone and dedicated his career to investing his time and the success of others.

DENNIS PORTIS – CONTINUED

PURPOSE: This award recognizes individuals who are striving to make a difference in their division and association. These individuals have demonstrated great leadership, potential devotion, and a strong commitment to the success of the Oklahoma CareerTech system. They are a true rising star.

ELIGIBILITY: Each division may select one candidate and must be a current OkACTE member at the time of initial nomination.

CRITERIA: Candidates will be evaluated on the following criteria:

Shows determined leadership in furthering the success of the Oklahoma CareerTech system

Devoted in encouraging member growth and leadership development

Dedicated and engaged

Inspires others in professional development

Participates in division leadership or activities

Deadline: May 1

OKACTE STUDENT AWARD DESIGN CONTESTS

OkACTE's trophy design contest is intended to complement our nationally recognized awards program and winners. We are pleased to have the opportunity to present these awards that represent the designer's creativity and showcase the cutting-edge technology of CTE. One design will be chosen and used for the (8) ACTE Excellence Awards. Eligibility:

- The contest is open to all CTE programs. Students may be secondary, postsecondary or adult CTE students. Entries may be individuals or classes.
- CTE programs are encouraged to collaborate in the design process and completion of entries and awards.
- Educators may advise students; but they should not take a significant role in the development of the designs.

ELIGIBILITY

Award Requirements: •The award must be 3D and free standing with a flat surfaced bottom (4"-6" in diameter). The trophy **MUST** incorporate the OkACTE logo. (The OkACTE logo can be found on the OkACTE website under the OkACTE Awards Contest page).

- The design must be replicable to ensure uniformity.
- Awards can be created with any material that fits the design needs, must be durable and of quality.
- Designs must be visually appealing, interesting and make creative use of 3D space.
- Designs must envision a model for a nationally recognized awards program
- The design must be printable and durable enough to withstand travel

Due to the uncertainty of classroom time, if award entry designs do not fit criteria the committee reserves the right to purchase awards for the 2025 Oklahoma Summit award recipients.

AWARDS CALENDAR

ACTE EXCELLENCE AWARDS

11/01/24 Awards Portal Opens

11/14/24 Awards Workshop

03/01/25 Awards Portal Closes for Nominations

04/01/25 Judging Ends at the Divisional Level (This is an intermediate date for those divisions who would like to interview their candidates prior to moving on to state.)

Divisional Awards Chairs will be notified of their divisional winners. All entries will be notified through the awards, as to who will represent their division.

04/05/25 State judging of candidate portfolios begins

05/18- 5/22/2025 Interviews will be conducted via Zoom Judging Closes

OKACTE AWARDS

11/01/24 Awards Portal Opens for All EXCEPT Gold Star

05/01/25/ Awards Portal Closes for All Nominations

05/18- 05-22/2025 Awards Interviews

05/29/25 Judging Closes ACTE IMPACT AWARDS

06/30/25 Submission Due online

EXAMPLE OF AN AWARD-WINNING ANSWER



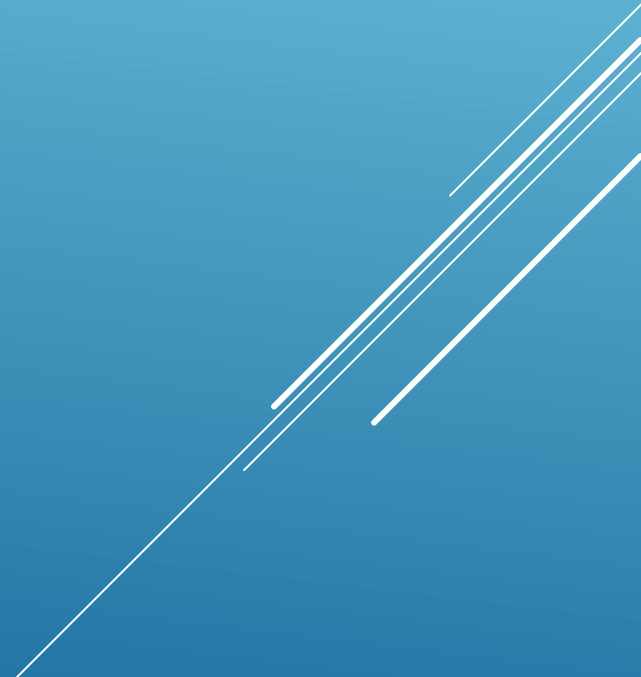
AWARDS PORTAL



AWARDS WORKSHEET (GOOGLE FORM THAT MIMICS THE PORTAL)



**WHAT QUESTIONS DO YOU STILL HAVE
ABOUT ANY AWARD, PROCESS OR
PORTAL?**



IT'S ONLY 2024... WHY ARE WE DOING 2027?

Awards are in cycles. Oklahoma is on a 3-year cycle.

Example:


Summit Winners – August 2025

Summit Winners go on to Region IV –April 2026

Region IV Winners go on to VISION – December 2026

Winners begin their reign – January 2027 – December 2027

IN REVIEW

- Start early
 - Read the instructions
 - Read the scoring rubric
 - Read the CTE High Quality Framework
 - Write your rough draft early
 - Prepare final draft, proofread, & share
 - Enjoy the Process – You've earned it!
- 

QUESTIONS:

CONTACT US!

AWARDSOKACTE@OKACTE.ORG

A decorative graphic consisting of several parallel white lines of varying lengths, slanted upwards from left to right, located in the bottom right corner of the image.